## REGION IV BEHAVORIAL HEALTH BOARD MINUTES

October 9, 2014 - 11:00 a.m. TO 1:00 PM Region 4 Offices Westgate Campus, Room 131 1720 Westgate Drive, Boise, ID 83704

Facilitator: Laura Thomas, CRDS Region 4

**Board Attendees:** Jeremy Clark, Trini DeMarco, Greg Dickerson, Winslow Gerrish, Steve Graci, Elt Hasbrouck, Brandi Hissong (via Video conference), Kelly Jennings, Kim Keys, Amy Korb, Rhea Morrison, Shelley Retter, Christopher Saunders Christy Sofaly (via phone), Christina Smith, Sabrina Swope, Jim Tibbs, Ken Widick, Vicki Wilkins, Jess Wojcik and Laura Thomas (staff) **Members of the Public**: Rosie Andueza, Darren Bushee, Aaron Dapoli, Jennifer Fishman, LaDessa Foster, Audrey Palmer, and Tracy Roe

Board Excused Absences: Elizabeth Francis, Gina Westcott

Agenda	Presenter	Discussion	Action/Next
			Steps
Introductions	Laura Thomas	Meeting called to order; introductions were made for all in attendance.	Consent
Consent Agenda		Commissioner Hasbrouck moved that the consent agenda be approved and	agenda
approval		therefore Agenda, September minutes and Optum Quarterly report were approved.	approved
Old Business –	Laura Thomas	The Board reviewed the draft bylaws information on quorum, officers and	Laura will
ByLaws – quorum,		executive committee, and termination of a board member for cause. Discussion	record the
officers,		was held on each point and the following unanimous decisions were made:	board
			decisions in
		The Board voted	the
		to establish a 15-member quorum for board business (present at meeting or via	appropriate
		telephone or video conference connection);	parts of the
		to have annual elections of officers;	draft bylaws;
		to accept the board officers and duty descriptions on the draft attachment	deferred items
		version and use an attachment reference in the bylaws rather than list duties in	will be
		the bylaws;	scheduled for
		to <u>not</u> limit the number of terms an officer may be elected to serve and to have	review at
		terms match fiscal year, July to June;	future board
		to use a broader definition of 'lived experience' or voice of the	meeting;
		consumer/advocate for the fulfillment of statute required for representation	board
		on the executive committee, i.e., not strictly limited to the representatives	members will
		filling seats of SUDS or MH consumer/advocate on the board but	send their

	authentically representing consumer/advocate voice;	input on the
	to consider reason for termination of a board member's appointment 3	issue of
	unexcused absences in a 12 month period (July to June)	termination
		for
	Questions referred to a future board meeting:	inappropriate
	Definition of majority vote for passing measures (simple, 2/3's or other	activities to
	number)	Laura to
	Proxy voting – will it be allowed and if so, the process	compile for
	Email voting – will it be allowed and if so, the process	future
	Definition of inappropriate activities that could warrant termination of board appointment	consideration.
	Nominations were held for officer elections. The following board members	
	received unanimous votes for the following offices, serving from now until	Post Meeting
	June 30, 2015:	Note: Election
	Chair – Amy Korb – POST MEETING NOTE: Circumstances require that	of Chair will
	Amy decline the nomination and election. A new chair will be elected at the	happen at
	November meeting.	November
	Vice Chair – Jess Wojcik	meeting
	Secretary – Sabrina Swope	meeting
	Treasurer – Gina Westcott	
	Executive Committee 5 <sup>th</sup> Member – Jeremy Clark	
Update on Board	Laura provided an update on organization structure options. A.) The "Stand	
Structure Options and	Alone as an Independent Government Entity" is not an option per the	
Planning Council	Controller's office. B.)While the legislation does not include forming a 501c3	
information	nonprofit as an option, pursing this approach would be time consuming and	
	would limit the ability of DHW to contract with the organization. Any contracts	
	or grants for 501c3's with DHW must go through a competitive RFP process.	
	DHW can contract directly with a governmental entity. C.) Using a model	
	similar to the Developmental Disabilities Council as a partner with DHW is	
	possible, but comes with some limitations. DHW would have to represent the	
	Board at the Legislature to request increases in spending authority and staffing	
	when contracts/grants are received. The Governor would need to approve any	
	grants opportunities prior to the Board pursing applications. D.) In response to	
	questions raised in other regions about limitations on contract and grant options	
	questions raised in other regions about initiations on contract and grant options	

		that could be pursued through partnership with a health department, Laura had a	
		meeting with CDHD staff to ask questions about any limitations that might be	
		expected given their organizational structure. CDHD does not have spending	
		or staffing limits beyond funding. If they receive a grant they can hire staff and	Laura will
		spend the grant funds without seeking additional authority. They have applied	invite R.
		for federal government grants open to special purpose districts and local	Duke and
		government in the past. They have partnered with 501c3 organizations. CDHD	CDHD Board
		would not be able to apply for grants that only states are eligible to apply for,	members to
		for example Access to Recovery Federal Grants, but neither would any other	November
		entity besides the State. Laura suggested that the board invite Russ Duke and	BH Board
		any Board of Health members available to the November Board meeting;	meeting
		consensus was to issue invitation. Greg Dickerson expressed a desire to have	
		the executive committee of the Board be part of future meetings with CDHD.	
New Business	Laura Thomas	A conflict of interest declaration form was distributed. The source was a	Please submit
Conflict of Interest		sample form from the toolkit website and was updated to reflect Region 4	completed
		Behavioral Health Board. Some parts may not currently be applicable or may	conflict of
		need further definition, such as affiliate relationships. Board members were	interest
		asked to complete the form and leave at the meeting or bring to the next	declarations
SPC meetings -		meeting. Members not present will receive a form to submit. Any items that	to Laura by
representative		don't seem to apply should be marked "None". Copies will be made and	next board
		provided to board members so that as personal circumstances change, updates	meeting.
		can be made.	
			Board
		The State Behavioral Health Planning Council (SPC) meetings are open to the	members
		public. Laura asked if there were board members willing to attend with the	interested in
		understanding member(s) could not speak for the entire board unless instructed	attending SPC
		to do so. Rather, the idea is to have contact with the SPC similar to the official	meetings will
		representation held by the MH board to the State Mental Health Planning	coordinate
		Council in the past. Rhea Morrison, Amy Korb, Jess Wojcik, and Christina	schedule
		Smith indicated interest. It was suggested those interested work together to	amongst
		determine a schedule because the meeting is more than one day long. The next	themselves
		SPC meeting is scheduled for January 5-7, 2014 in Boise.	and provide
Budget Update			update to full
- 300tt o panto		Laura provided an update on expenditures to date: \$138.47 for board meeting	board after
		supplies. The required forms for mileage reimbursement are being determined;	January
		mileage approved from the last meeting is an outstanding expense.	meeting.
		initiage approved from the fast meeting is an outstanding expense.	meeting.

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Report from Optum	Aaron Dapoli	Laura provided a brief snapshot overview of state funded behavioral health	
Idaho		services (see meeting documents) as an introduction to representatives from	
		Optum Idaho, the contract management company for Behavioral Health	Board
		Services provided to Idaho Medicaid clients. Aaron Darpli from Optum first	members
		introduced Tracy Roe and Darren Bushee, two Optum employees with new job	should send
		responsibilities. They are Field Care Coordinators, and are not auditors or	additional
		authorizers. They will assist providers in improved operations. Aaron next	questions for
		provided answers to questions that board members submitted prior to the	Optum to
		meeting (see meeting documents), in response to the quarterly report and as an	Amy Korb
		opportunity for dialogue. See the meeting attachments for complete questions	amy@riversid
		and answers to date; additional answers will be shared as available. Aaron	erehab.net by
		acknowledged that Optum's data does not include information that is not part of	October 15,
		services provided, for example total ER admissions for mental illness reasons.	2014
		Several board members commented on the need to gather additional data as	
		needs and gaps are reviewed. Aaron offered to assist with additional questions	
		and concerns; his email is aaron.darpli@optum.com. Amy Korb volunteered to	
		coordinate questions from the board into a single set and work with Optum to	
		secure answers.	
Announcements	Laura Thomas	Upcoming events of interest were reviewed. Details are available under the	
7 Himouncements	Laura Thomas	Events Banner at www.BHB4.dhw.idaho.gov	Send agenda
		Events Builler at www.biib i.diw.idano.gov	items for next
		October 17, Public Hearing on IDAPA changes to Adult Mental Health Rules –	meeting to
		Room 142 Region 4 offices, 10 am.	Laura by
		October 17, Recovery Community Center planning meeting, 3:00 pm, 450 West	October 29,
		State PTC Bldg (H&W), 3 <sup>rd</sup> floor	2014
		October 18 Idaho Federation of Families Workshops and Advocacy Dinner,	2014
		RSVP needed	
Wron un/Deflections			
Wrap-up/Reflections		October 30 Reality Party Mock Party Scene Parent/Adult Tours, 4:15 to 7:15	
Novt mosting agenda		pm Meridian, RSVP needed	
Next meeting agenda		I save solved manch are to send has only sounds items for the next westign	
items		Laura asked members to send her any agenda items for the next meeting.	
NT / / NT	1 12 2014 11 0	Meeting adjourned at 1 p.m.	

Next meeting is November 13, 2014, 11:00 a.m. to 1:00 pm in Room 131 of Region 4 offices, 1720 Westgate Drive, Boise, ID 83704 Approved November 13, 2014